

**VILLAGE OF SCHAUMBURG
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)**

**2020 CONSOLIDATED ANNUAL PERFORMANCE
AND EVALUATION REPORT (CAPER)**



Prepared by the Community Development Department

**Village of Schaumburg
2020 Consolidated Annual Performance and Evaluation Report (CAPER)
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Village of Schaumburg
2020 Consolidated Annual Performance and Evaluation Report
Community Development Block Grant Program

Executive Summary

The Consolidated Annual Performance and Evaluation Report (CAPER) is designed to report on the progress in carrying out the Annual Action Plan. The CAPER is also designed to provide the jurisdiction an opportunity to assess its annual performance in relationship to meeting its overall five-year Consolidated Plan priorities and objectives and to discuss what actions or changes it contemplates as a result of its annual performance.

The Housing Community Development Act of 1974 requires each Community Development Block Grant (CDBG) grantee to complete a CAPER within 90 days of the completion of its fiscal year. In addition, the grantee must make copies of the CAPER available to its citizens in sufficient time to allow the citizens to comment on the report prior to submission to HUD.

During Program Year 2020 (October 2020 – September 2021), the Village spent \$371,820.12 on the following activities through the use of CDBG funds:

Program Administration	\$46,462.92
Public Services	\$63,600.00
Residential Rehabilitation Program	\$17,985.00
Handyman Program	\$3,514.67
Harbour House Renovation	\$18,500.00
Little City Group Home Renovation	\$52,825.00
Jennings House Renovation	\$475.00
Wise/Roselle Sidewalk Replacement	\$93,312.41
Wise/Springinsguth Sidewalk Replacement	\$75,145.12

In Program Year 2020, the Village received \$64,350.00 in Program Income. Program Income is generated from the repayment of loans or grants. The Village will carry over \$448,177.36 into Program Year 2021. The majority of this carryover comes from the Residential Rehabilitation Loan Program (\$82,015), Small Business Loan Program (\$45,000), Jennings House Renovation (\$54,525), Midblock Crossing Project (\$116,000), funds allocated for a future Capital Improvement Project (\$81,450) Journeys Homeless Facility Construction (\$20,000), and Planning & Administration (\$13,016).

The focus of the 2020 CAPER is to report on the Village’s CDBG entitlement allocation, so the 2020 CAPER does not address the specific use of CDBG-CV funds. Due to the C-19 pandemic, the Coronavirus Aid, Relief and Economic Security Act (CARES Act) allocated additional CDBG funds (referred to as CDBG-CV funds) to the Village to prevent, prepare for, and respond to the coronavirus pandemic. Under the CARES Act, the Village received \$929,915 in CDBG-CV funding. To date, the Village has expended \$346,342 in CDBG-CV funds for administration, public services and economic development.

HUD required the Village to amend the 2019 Action Plan to budget and identify activities for CDBG-CV funds. The Village will continue to spend CDBG-CV funds in accordance with the approved 2019 Action Plan Amendment. The Village will continue to wait for guidance from HUD on reporting CDBG-CV accomplishments and expenditures.

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan.

91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The projects funded in the 2020 program year addressed the Village's housing and community development objectives. The Village of Schaumburg distributed fund for 1 Village program and 9 public service agencies to provide meals for seniors, healthcare, homeless prevention and assistance, counseling services, housing and emergency housing, subsidized childcare, and legal services. These programs provided services that are necessary to meet the needs of the homeless and low-income populations in the Village.

This year, the Village funded 2 housing programs, which are identified in the Strategic Plan.

- Residential Rehabilitation Loan Program – Provides 0% interest loans to eligible homeowners for necessary home improvements. Priority is given to elderly and disabled homeowners. A maximum loan of \$25,000 for a single-family household (\$15,000 for a multi-family household) is provided to the homeowner and is due in 30 years, whenever the home is sold or there is a change in title.
- Handyman Program - Provides grants to elderly and disabled homeowners for minor repairs. A maximum grant of \$500 per household is provided.

The Village also completed two sidewalk projects for sidewalk replacement in low- and moderate-income areas. These projects were located in the census block group at the northwest corner of Wise Road and Springinsguth Road and the census block group located at the northwest corner of Wise Road and Roselle Road. These block groups are located in low- and moderate-income areas as identified by HUD.

The Village also allocated \$81,450 for a future CIP project, which will be combined with additional carryover funds for a CIP project in PY 2021.

The Village completed two public facility projects for the Harbour House Siding Replacement and the Little City Group Home Renovation. The Little City Group Home renovation included parking lot improvements, replacement of the roof and hot water heater, interior modifications to improve visibility and ADA improvement, upgrades to the kitchen, bathrooms, light fixtures, and security.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Program	Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected # – Program Year 2020	Actual #– Program Year 2020	Percent Complete
Residential Rehab Program Handyman Program	Affordable Housing	Affordable Housing	CDBG: \$21,499.67	Homeowner Housing Rehabilitated	Household Housing Unit	12	12	100.00%
Public Services (Housing/Homeless Assistance)	Homeless/Continuum of Care Public Services	Homeless	CDBG: \$33,150	Homelessness Prevention	Persons Assisted	143	136	95.10%
Public Services (Special Needs)	Special Needs Public Services	Non-Homeless Special Needs	CDBG: \$19,740	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	205	267	130.24%
Public Services (Non-Housing)	Other Public Services (Non-Housing and Non-Homeless)	Non-Housing Community Development	CDBG: \$10,710	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	47	36	76.60%

Harbour House Renovation	Public Facilities & Infrastructure	Public Facilities and Infrastructure	CDBG: \$71,800	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Facilities Renovated	4	2	50.00%
Jennings House Renovation								
Journeys Homeless Facility Construction								
Little City Group Home Renovation								
Small Business Loan Program	Economic Development	Economic Development	CDBG: \$45,000	Economic Development	Jobs Created/Retained	3	0	0.00%
Wise/Roselle Sidewalk Replacement	Public Facilities & Infrastructure	Public Facilities and Infrastructure	CDBG: \$168,457	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	7,670	4,405	57.43%
Wise/Springinsguth Sidewalk Replacement								
Midblock Crossings								
Future CIP Project								
Planning & Administration	Planning & Administration	Planning & Administration	CDBG: \$46,463	N/A	N/A	N/A	N/A	N/A

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

All funds were used to assist low- and moderate-income residents in some capacity. Funds were used to address high priority areas of affordable housing, public facilities and infrastructure, planning and administration, and public services. Overall, the Village has done a good job of addressing most of the high priority needs identified during Program Year 2020.

In 2020, the Village had 3 goals that were at or less than 65% completed. The goals achieved or exceeded were for housing and public services.

The remaining goals for economic development, public infrastructure and public facilities were not fully achieved. Economic development initiatives through the CDBG entitlement allocation were not pursued this year. The Village received \$929,915 in CDBG-CV funds of which \$549,976 was allocated for economic development initiatives related to the C-19 pandemic. HUD requires 80% of the CDBG-CV allocation to be spent by September 30, 2022. Because of the amount of CDBG-CV funds needing to be spent by September 30, 2022, and the immediate need to assist businesses during the C-19 pandemic, the Village focused on CDBG-CV funded economic development.

The Village completed 2 of the 3 public infrastructure projects identified. The Village anticipated completing the Midblock Crossing project during PY 2020; however, the project had to be re-bid due to lack of bidders. Additionally, the Village budgeted funds for a Midblock Crossing project; however, two of the locations selected are no longer eligible based on HUD’s low- and moderate-income area data. The Village is also using general funds and grant funds from Cook County to complete multiple locations in the Village, including locations that are not CDBG-eligible. The project includes installation of a push button-controlled crossing located midblock or at an uncontrolled intersection. Improvements could include ADA compliance curb ramps, crosswalk markings, rectangular rapid flashing beacons, and/or other appropriate crossing treatments, depending on the location. The Village recently awarded a contract for the project, and work is anticipated to be completed in PY21.

The Village also allocated \$81,450 for a future CIP project, which will be combined with additional carryover funds for a CIP project in PY 2021.

The Village completed 2 of 4 public facility projects. The two projects not completed were the Jennings House Renovation and the Journeys construction. The Village is soliciting an architect to develop a scope of work that includes lead-based paint removal for the Jennings House Renovation (used by Shelter inc.). The scope of work includes bathroom improvements and exterior improvements, such as tuckpointing and painting; work is anticipated to be completed in PY 2021.

The 2019 CDBG Action Plan allocated \$20,000 to Journeys for construction of a new homeless facility in Palatine. Journeys provides supportive services and prevention services for homeless and those at risk of homelessness. This was intended to be a cooperative project that will be funded by Cook County and other members of the CDBG Northwest Suburban network. The CDBG Northwest Suburban network continues to have discussions with Cook County, HUD and Journeys about eligibility and feasibility of the

project. Based on the HUD requirements, Journeys has made the decision to move ahead without the allocated CDBG funds. The Village annually allocates CDBG funds to Journeys for public services, and has also allocated CDBG-CV funds to Journeys .

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	341
Black or African American	47
Asian	29
American Indian or American Native	1
Native Hawaiian or Other Pacific Islander	0
Other	23
Total	441
Hispanic	42
Not Hispanic	399

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

CDBG funds were used to assist persons according to the race and ethnicity categories identified above. Those marked “other” may include a combination of races, such as White and Black or African American and White, Asian and White, Other Multi-Racial/Unknown, etc. This data is compiled from the public services, the Residential Rehab Loan Program, and the Handyman Program. When compiling this information, the resident/client has the option to self-report racial/ethnic data.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	CDBG	\$819,997.48	\$371,820.12
HOME	HOME		
HOPWA	HOPWA		
ESG	ESG		
Other	Other		

Table 3 - Resources Made Available

Narrative

The Village received an entitlement allocation of \$370,308. Additional funds were made available from carryover funds from previous years. The total amount of carryover funds was \$385,339.48. Additionally, the Village received \$64,350 in program income. Program income is repayment of loans made through the First Time Buyer's Program and Residential Rehabilitation Loan Program. The total amount available in PY 2020 was \$819,997.48

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
N/A	N/A	N/A	There were no Target Areas assisted per HUD's definition.

Table 4 – Identify the geographic distribution and location of investments

Narrative

For the most part, funds were made available Village-wide to residents in need. The Village did expend funds on geographic-specific projects, including sidewalk replacement/installation projects in low- and moderate-income areas. The Village also funded renovation of a group home, transitional home, and lead based paint risk assessment for an emergency home. The Village does not have any target areas identified for improvement.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

CDBG does not have a match requirement; however, additional resources were leveraged on behalf of CDBG-funded subrecipients and applicants.

For public service agencies, the Village's CDBG contribution is usually less than 10% of the agency's program budget. The public service agencies provide additional funding through state and local grants as well as private donations and in some instances, program fees. Additionally, support from the municipalities increases their credibility when seeking other donations and applications for other funding opportunities.

The Village joined the Cook County HOME Consortium during Program Year 2013. HOME funds are awarded annually as formula grants to participating jurisdictions and can be used for housing-related activities, including housing counseling, homebuyer assistance, owner occupied residential rehabilitation, rental rehabilitation, and largescale housing developments (i.e. senior housing, housing for persons with disabilities, etc.). Joining the consortium allowed Cook County to access additional HOME funds on behalf of the Village. The Village was required to change its CDBG fiscal year to coincide with Cook County's fiscal year. Staff will continue to coordinate with Cook County about utilizing HOME funds within the Village. Although HOME funds were not utilized within Schaumburg, other communities in the northwest suburbs have received the benefit of HOME funds.

Since 2013, the Village has participated in the CDBG North Suburban Network, which consists of other, local, CDBG entitlement municipalities. The CDBG North Suburban Network has come together in an effort to streamline documentation, monitoring and resources for subrecipient agencies that may receive CDBG funds from multiple CDBG entitlement communities. Examples include streamlining the application and reporting paperwork and conducting joint monitoring visits when appropriate.

The Village's administrative offices are used for administration of the CDBG program, Handyman Program, Residential Rehabilitation Program, Small Business Loan Program, and coordination of the sidewalk projects.

In August 2020, the Village also approved an ordinance to approve the transfer of volume cap to help fund the Assist Homeownership Program, which provides a federal income tax credit for up to \$2,000 per year for the life of the mortgage. The Village continues to participate in this program.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	12	12
Number of households supported through Acquisition of Existing Units	0	0
Total	12	12

Table 5 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The Village's 2020 Action Plan goals included the renovation of 4 housing units through the Residential Rehabilitation Loan Program. During PY 2020, the Village completed one project. There are currently 2 other applications approved through the Village's Residential Rehabilitation Loan Program.

The Village also implemented the Handyman Program to assist seniors and persons with disabilities with minor home repairs. The 2020 Action Plan goal included assistance to 8 housing units through the Handyman Program. A total of 11 households were assisted through the Handyman Program.

Discuss how these outcomes will impact future annual action plans.

During Program Year 2016, the Village increased the asset requirements from \$150,000 to \$300,000 for a single-family household and \$90,000 to \$180,000 for a multi-family household under the Residential Rehabilitation Loan Program. Village staff will continue to track inquiries to determine if the asset and equity requirements need to be adjusted.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income (30%)	9	0
Low-income (50%)	2	0
Moderate-income (80%)	1	0
Total	12	0

Table 6 – Number of Households Served

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The Village of Schaumburg provides CDBG funds to Journeys the Road Home, which provides outreach and supportive services to homeless persons.

The Village is also part of Cook County's Alliance to End Homelessness.

During the C-19 pandemic, the Village also conducted outreach to various organizations that assist homeless persons. CDBG-CV funds were used to provide emergency housing through hotel stays and rent assistance.

Addressing the emergency shelter and transitional housing needs of homeless persons

The Village of Schaumburg allocated CDBG funds to Journeys the Road Home to provide homeless and homeless prevention services. Journeys provides emergency shelter during the winter months at local churches. CDBG funds are specifically used to provide quality of life services, including a food pantry, clothing closet, and bathing facilities. Direct services also include mental health counseling, job training, housing counseling, and healthcare. Due to the coronavirus pandemic, the daycenter was closed; however, direct services were still provided to Schaumburg residents. Additionally, the Village used CV funds to pay for hotel stays for homeless persons.

The Village also allocated funds to WINGS who operates an emergency shelter for victims of domestic violence who are fleeing their homes. CDBG funds are allocated towards the WINGS SafeHouse. Due to the COVID-19 pandemic, WINGS experienced an increase in clients. The Village used CV funds to pay for hotel stays for WINGS clients.

The Village also allocated CV funds to Northwest Compass to provide hotel stays to those at risk of homelessness.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The Alliance to End Homelessness in Suburban Cook County is the Continuum of Care that serves Schaumburg. Agencies meet monthly to share information, discuss resources for clients in need, and discuss ways to streamline the point of entry for potential clients, which includes development of a

coordinated entry system. Coordinated entry is a community-wide system that standardizes and expedites access for people experiencing homelessness or who are at imminent risk of homelessness. Coordinated entry will help suburban Cook County better target the limited resources provided by the homeless assistance system to people who are experiencing homelessness.

Coordinated entry processes help communities prioritize assistance based on vulnerability and severity of service needs to ensure that people who need assistance the most can receive it in a timely manner. Coordinated entry processes also provide information about service needs and gaps to help communities plan their assistance and identify needed resources. In addition, one of the main purposes of coordinated entry is to ensure that people with the most severe service needs and levels of vulnerability are prioritized for housing and homeless assistance. HUD's policy is that people experiencing chronic homelessness should be prioritized for permanent supportive housing.

Coordinated entry offers a more organized, efficient approach to provide households experiencing homelessness with services and housing by creating quicker linkages to programs. When implemented effectively, it simplifies the roles of providers, and shortens the path to permanent housing for households experiencing homelessness. Phases of the coordinated entry system have begun being implemented.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

In addition to providing assistance to Journeys the Road Home and WINGS, the Village also provided housing assistance to Northwest Compass and Fellowship Housing Corporation. Northwest Compass provides housing assistance, including rental assistance, housing counseling and budgeting assistance to Schaumburg residents. Fellowship Housing Corporation provides a transitional housing program for single mothers and their children. This transitional housing program is a 2-year program, with a successful graduation rate to transition single mothers from transitional housing to self-sufficiency. Fellowship Housing also received assistance for renovation of their transitional housing units.

CR-30 - Public Housing 91.220(h); 91.320(j)
Actions taken to address the needs of public housing

The Housing Authority of Cook County provides Housing Choice Vouchers used within the Village.

Emerald Village (150 W. Wise Road) and Cedar Village (1325 Mercury Drive) are project-based Section 8 properties. Subsidized rents are provided for low-income households at these locations.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

Public housing is under the jurisdiction of the Housing Authority of Cook County. The Housing Authority of Cook County has a homeownership program.

Actions taken to provide assistance to troubled PHAs

Public housing is under the jurisdiction of the Housing Authority of Cook County. The Housing Authority of Cook County is not designated as a troubled Public Housing Authority.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The Village actively reviews various policies that serve as barriers to affordable housing. The Community Development Department regularly reviews land use controls and zoning codes. The Village has had fair housing discussions within the CDBG Network as well as with agencies that provide fair housing services.

The Village of Schaumburg implemented its first property tax in 2009. The 2020 levy was kept exactly the same as 2019, which was 5% lower than 2018. Taxes are used to pay a portion of day-to-day Public Safety operations such as Police, Fire, and Emergency Medical Services. Taxes are also used to pay principal and Interest on bonds sold to fund infrastructure improvements and Police and Fire Pension obligations.

Overall, residential permit fees are provided at a reduced rate when compared to commercial projects. Additionally, any construction permit fees for CDBG-funded projects are waived up to \$5,000.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The Village continues to seek out individuals and agencies who demonstrate a need. The underserved may be less vocal and therefore overlooked. Public hearings are held to discuss what community members and public service agencies think are the needs of Schaumburg residents. The Village relies on the public service agencies to bring forth the concerns of the underserved populations who are unable to attend public hearings or express their needs to the Village.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The Village acts to reduce lead-based paint by addressing hazards through the Residential Rehabilitation Loan Program. Homes approved for the program are required to undergo a lead-based paint inspection if the home was constructed prior to 1978.

Public facilities that were constructed prior to 1978 are also tested for lead base paint. The Village is working on a plan to address lead-based paint found at the Jennings House. Lead-based paint safe practices and abatement will be conducted during the Jennings House renovation. The discovery of lead-based paint has delayed the project.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

Families below the poverty level may have encountered great setbacks through divorce, domestic abuse, illness, or other obstacles. These families may be transient in nature and move from relatives and friends' homes, emergency shelter sites, parks, automobiles, and other short-term accommodations as they search for somewhere to stay. Those families who need financial help and a home are referred to subsidized housing programs and social service agencies that can provide counseling, shelter and programs to help them become self-sufficient. The Village funded various public service agencies to assist

poverty-level families.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The Village has continued to improve its communication with other agencies and nonprofit organizations by talking individually with numerous service providers and by contributing to regional organizations. This increased presence has improved the Village's awareness of housing and community development needs. The Village has additional staff that is assisting with CDBG and is learning about what programs are undertaken by various agencies. This improved communication should enhance future cooperative efforts with other regional entities. The Village also participates in Cook County's Continuum of Care to address homelessness.

The Village has also worked on improving relationships with for-profit organizations. Financial institutions work with the Village to improve programs and marketing efforts that are available to low-income residents. This year, the Village shared information with local banks to discuss available programs.

The Village has been actively participating in the CDBG North Suburban Network, which is comprised of northwest suburban entitlement communities. The Network has coordinated with public service agencies that may receive funding from multiple CDBG entitlement communities.

The Village also has a partnership with North West Housing Partnership (NWHP), who routinely receives grant funds from Cook County for housing assistance. NWHP also operates a Residential Rehabilitation Loan Program for surrounding communities, and Village Staff and NWHP make referrals when appropriate.

This year, the Community Development Department has also improved coordination of services within the Village, specifically with the Village social workers and Senior Services Division to assist residents in need.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The Village of Schaumburg is involved in all aspects of providing community development services to the residents of Schaumburg. The Village also provides the administrative services that are necessary to ensure the effectiveness of the program through other Village Divisions and Departments. In regards to CDBG-funded programs, there are several Divisions and Departments involved. Both the Code Enforcement Division and the Building Division are involved in conducting inspections of the homes that are being rehabilitated under the Residential Rehabilitation Loan Program. Any construction permit fees up to \$5,000 are waived for any CDBG-funded projects. The Finance Department assists with the handling of CDBG funds. Additionally, the Village's Health & Human Services Committee, Plan Commission and Village Board also have roles in reviewing the CAPER.

The Village also provides direct services to persons in need without the use of CDBG funds:

- The Police Department's Multi-Family Crime Free Housing Program is designed to assist tenants, owners, and managers of rental property in keeping drugs and other illegal activity away from their properties. Topics such as Housing Choice Vouchers and Fair Housing are included in the

program. The benefits of the program allow for a stable, more satisfied tenant base, increased demand for rental units, lower maintenance and repair costs, increased property values, improved personal safety for tenants, landlords and managers, and peace of mind that comes when spending more time dedicated to routine management and less time on crisis control.

- The Village social workers assist the homeless, abused, elderly and other persons that need immediate help. Some of the valuable services provided by the social workers to these populations include transportation to a shelter, legal assistance, or money for emergency assistance. The social workers manage the following programs:
 - Community Assistance Fund: The Community Assistance Fund assists area victims of domestic violence and other crimes, as well as other families in crisis situations that are referred from the police department. This fund provides critical services such as transportation, housing, help with legal fees, and other expenses that other agencies cannot provide.
 - Neighbors Helping Neighbors: The Neighbors Helping Neighbors fund assists with residents who are at risk of having their water shut off.
- The Village's Nursing Division provides a variety of services to promote the physical and emotional well-being of Village residents. Services include limited in-home care, blood pressure/heart rate, blood sugar tests, body composition analysis, medication review, nurse consultation, children's immunizations, and memory screening. The Division also provides blood drives, lending of medical equipment and disposal of medication, syringes and needles.
- The Village of Schaumburg Barn houses the Teen Center and several senior programs including the Senior Meal Program, free health clinics, intergenerational programs with local youth, medical seminars, financial seminars, and social activities.
- The Family Counseling Center provides therapy and evaluations on a sliding scale. The Family Counseling Center offers family therapy, individual therapy, couples therapy, and pre-marital counseling.
- The Transportation Department administers the Senior and Disabled Taxi Program, which provides subsidies in cooperation with licensed taxi companies. Seniors age 65 or older or persons with a medically-certified disability who reside in Schaumburg may be eligible for this program.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

This year, the Village completed specific actions identified within the Analysis of Impediments (AI) to Fair Housing. During Program Year 2020, the following actions were taken:

1. Met with Open Communities to discuss Fair Housing
2. Promoted fair housing month in April 2021

The Village has also had discussions about creating an Assessment of Fair Housing (AFH). Part of this process included coordination with other governmental agencies and nonprofit organizations, reviewing goals to research and reduce impediments to fair housing.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

Fiscal Monitoring

The Village's Finance Department is the fiscal agency for the Village. The Finance Department has preventative internal control systems which ensure timely and accurate expenditure of CDBG resources. Additionally, the Village is audited on an annual basis, and CDBG funds are included in that audit.

Performance Reporting

The Village utilizes HUD's Integrated Disbursement and Information Systems (IDIS) to manage all financial and programmatic information that is generated through its CDBG program of each fiscal year. The CAPER is used to analyze the Village's annual activities and programs of the Five- Year Consolidated Plan. The CAPER includes the summary of programmatic accomplishments, resources available, and the status of activities that were undertaken to implement the priority needs established in the Five-Year Plan.

Timeliness

Village Staff checks its timeliness ratio on a regular basis to ensure that funds are spent in a timely manner. HUD requires a maximum timeliness ratio of 1.5, which equates to having less than 1.5 times the annual entitlement amount of funds available to spend. This year, the Village met its timeliness ratio with a rate of 1.47. Staff will continue to monitor the timeliness ratio.

MBE/WBE

Annually, the Village is required to report on Minority Business Enterprises (MBE) and Women Business Enterprises (WBE). Staff is compiling this data based on all construction projects awarded during PY21 and will submit the report directly to HUD.

Monitoring of Sub-Recipients

The Community Development Department is responsible for creating a contract with its CDBG sub-recipients that outlines the procedures necessary for the subrecipients to meet all compliance provisions required under the applicable program. The subrecipients are monitored based on specific objectives and performance measures that are outlined in the agreement. The Village may utilize two methods to monitor its CDBG Sub-Recipients including quarterly status reports and an annual site visit (if determined necessary by Staff). Additionally, the Village will provide technical assistance to sub-recipients to ensure that the federal and local requirements are being met.

This year the Village did not conduct any monitoring visits due to the coronavirus pandemic. Village Staff did routinely reach out to subrecipients to discuss the impacts of the C-19 pandemic.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The Village anticipates conducting a public hearing on November 16, 2021. A public notice will be published in the Daily Herald. Copies of the plan will be made available online and copies will be provided to interested parties. Comments on the CAPER will be added following the public hearing.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The Village had additional carryover funds not originally identified in the 2020 Action Plan. As such, the 2020 Action Plan was amended to add the following projects:

- Jennings House Renovation - The 2019 Action Plan was amended for the Jennings House renovation in the amount of \$35,000. The Jennings House is owned by the Village but leased to Shelter, Inc. The scope of work includes bathroom improvements and exterior improvements, including tuckpointing, painting, and concrete improvements. Per HUD requirements, a lead-based paint inspection and risk assessment was completed, and lead based paint was found in the home. The renovation needs to include abatement, lead safe practices and other affiliated costs, which increases the cost of the project. Staff recommends increasing the budget to \$55,000. The 2020 Action Plan was amended since the project was not completed in PY 2019.
- Mid-Block Crossings Project - The 2020 Action Plan identified a future public infrastructure project in the amount of \$116,000; however, the specific project was not identified. The 2020 Action Plan was amended to identify the project for mid-block crossing enhancements. The project includes installation of a push button-controlled crossing located midblock or at an uncontrolled intersection. Improvements could include ADA compliance curb ramps, crosswalk markings, rectangular rapid flashing beacons, and/or other appropriate crossing treatments, depending on the location. Locations would be located near schools and parks, where there are increased pedestrian crossings. CDBG-eligible mid-block crossings are locations that connect low-income census block groups to parks and schools. The Village also received funding from Cook County to supplement the project and provide mid-block crossings in non CDBG-eligible locations. This project is not completed and will be completed in PY 2021.

Village staff continues to coordinate on the capital improvement plan to develop and ensure there is a long-term plan for CDBG-funded infrastructure projects.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

N/A