

RESOLUTION NO. _____

**RESOLUTION AMENDING PORTIONS OF THE BENEFITS HANDBOOK AND THE
PERSONNEL MANUAL FOR EMPLOYEES OF THE VILLAGE OF SCHAUMBURG (2023)**

WHEREAS, the corporate authorities have previously approved a personnel manual and a benefits handbook for the Village of Schaumburg; and

WHEREAS, the Village Manager has recommended certain changes to the manual and handbook; and

WHEREAS, the corporate authorities deem it reasonable to accept the recommendation of the Village Manager and approve the changes to the handbook and manual.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF SCHAUMBURG:

SECTION ONE: That the changes of portions of the Personnel Manual and Benefits Handbook attached and marked Exhibits A and B is hereby approved and shall replace the pages listed.

SECTION TWO: This Resolution shall be in full force and effect from and after its passage and approval according to law.

AYES:

NAYS:

ABSENT:

PASSED AND APPROVED this _____ day of _____, 2023.

VILLAGE PRESIDENT

ATTEST:

Village Clerk
APPROVED: