

## AGENDA

### SEPTEMBERFEST COMMITTEE

MONDAY, JANUARY 8, 2024

7:00 PM - AL LARSON PRAIRIE CENTER FOR THE ARTS - MEETING ROOM A

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### COMMITTEE ROLL CALL

#### STAFF ROLL CALL

#### STUDENT REPRESENTATIVES ROLL CALL

#### GUEST ROLL CALL

#### CALL TO ORDER

#### APPROVAL OF MINUTES

1. November 6, 2023

#### NEW BUSINESS

1. Alcohol Fees for Participating Vendors Discussion

#### APPROVAL OF EXPENDITURES

1. Contract extension status update for shuttle bus service, pony rides, private security, tables, chairs, tents, carnival & novelty vendor, beer & malt beverage provider/sponsor, and main stage production.
2. Review of generators & light towers quote results and vote.
3. Review of temporary labor quote results and vote.
4. Review of electrical services bid results and vote.
5. Review of sanitation bid results and vote.
6. Review of fireworks and/or drone display service proposal results and vote.

#### CHAIR REPORT

#### COORDINATOR REPORT

#### COMMITTEE REPORTS

1. Arts & Crafts Show
2. Craft Beer & Wine
3. Layout & Carnival
4. Local Entertainment
5. Main Stage Entertainment
6. Maintenance & Fireworks
7. Not-for-Profit Day
8. Parade
9. Sponsorship & Marketing
10. Student Representatives
11. Taste of Schaumburg
12. Volunteers

#### STAFF REPORTS

1. Community Development Department (CDD)
2. Engineering Public Works Department (EPW)
3. Fire Department
4. Police Department

#### COMMENTS FROM THE AUDIENCE

**ADJOURNMENT - NEXT SEPTEMBERFEST MEETING: 2/5/2024**