



**VILLAGE OF SCHAUMBURG**  
PROGRESS THROUGH THOUGHTFUL PLANNING

I have reviewed the following minutes and to the best of my knowledge, they correctly represent the actions taken at the meeting.

A handwritten signature in blue ink, appearing to read 'Michael Hall', written over a horizontal line.

Michael Hall  
Director of Engineering & Public Works

Village of Schaumburg  
Engineering & Public Works Committee  
January 4, 2024

MEMBERS PRESENT: Mark Madej, Chairperson  
Brian Bieschke, Trustee  
Esha Patel, Trustee

OTHERS PRESENT: Paula Hewson, Assistant Village Manager  
Michael Hall, Director of Engineering & Public Works  
Adrian Marquez, Superintendent of Field Services  
Mark Rysavy, Facilities Division Manager  
Andrew S. Buckwinkler, Management Analyst

Chairperson Madej called the Engineering and Public Works (EPW) Committee Meeting to order at 7:00 p.m.

**APPROVAL OF MINUTES:**

Trustee Patel made a motion, seconded by Trustee Bieschke, to approve the minutes from the meeting of December 21, 2023. All Ayes. Motion carried.

**CONSENT AGENDA:**

None.

## **NEW BUSINESS:**

### **1. Recommendation to Approve a Three-Year Agreement for On-Site Safety Consulting Services with Alliance Risk Control Services, LLC**

Mr. Michael Hall, Director of Engineering and Public Works (EPW), presented the first agenda item of the evening. EPW has partnered with Alliance Risk Control Services (Alliance) since 2012. In 2021, EPW issued a request for proposals (RFP), considering an alternative firm that appeared reasonable at the time. Despite attempts to negotiate with the alternative firm, they were unable to provide guarantees regarding the personnel assigned to manage the program.

It is noteworthy that Alliance has consistently provided EPW with risk control consultant, Amos Kaffenbarger, who has maintained a steady and reliable presence throughout this entire period. EPW has witnessed positive developments since the initiation of the 2021 program, demonstrating favorable projections on losses and notable enhancements in the safety program. Consequently, staff was able to reduce his hours in-office while sustaining an effective program with commendable statistics.

Over the past couple of years, several improvements have been observed. For instance, the equipment certification program has shifted from a mere "time in the seat" requirement to a competency-based model for both certification and recertification. Instead of merely fulfilling a specified duration in operating a Vactor, for example, individuals must now demonstrate their proficiency in operating the equipment. Local 150 staff, along with the division supervisors, and risk control consultant, Amos, undergo a checklist process to ensure competency before granting certification.

This modification is regarded as a substantial enhancement to the program, fostering continual progression and improvement. Staff expresses satisfaction with Amos's contributions and the positive outcomes achieved thus far. Therefore, the recommendation is to continue the partnership with Alliance for the next three years.

Trustee Bieschke made a motion, seconded by Trustee Patel, to recommend the Village Board execute a Three-Year Agreement for On-Site Safety Consulting Services with Alliance Risk Control Services, LLC, in an amount not to exceed the approved budget, and approve the required Resolution. All Ayes. Motion Carried.

### **2. Recommendation to Approve Completion of the Plans and Specifications for Bidding of the FY 24/25 Street Improvement Program**

Mr. Brent McQueen, Engineering Division Manager, presented the second item of the evening. This item marks the initial presentation of the FY 24/25 Street Improvement Program. It includes the annual \$8 million program, \$1.5 million for the Lamorak subdivision reconstruction (carried over from the 2023 program), and \$864,000 designated for bike path reconstruction, and the concrete program.

It is worth noting, that remaining Rebuild Illinois funds (RBI) will be utilized in the future for these expenses. Staff is currently finalizing project documents and closing out the Walter Payton Drive project. Once completed, the remaining funds will be brought forward for

Committee approval to use on additional streets. The FY 23/24 program will maintain its focus on reconstruction, aiming to achieve the goal of having less than 5% of streets under construction.

Trustee Bieschke made a motion, seconded by Trustee Patel, to recommend the Village Board approve completion of bidding plans and specifications for the FY 24/25 Street Improvement Program. All Ayes. Motion Carried.

### 3. **Recommendation to Approve the Design of the Ron Pande Memorial Fountain**

Mr. Tyler Quattrocchi, Engineering Project Manager, presented the final item of the evening. The Ron Pande Memorial Fountain, installed in 2003 and located next to Oberweis in Schaumburg Town Square, occupies about 1,000 square feet. It has experienced challenges with labor-intensive repairs, water loss, and ongoing maintenance costs.

Staff collaborated with Hitchcock Design Group to develop design plans for fountain improvements. The provided "Design Plans" exhibit illustrates a hybrid design incorporating water play features to make the space interactive while retaining traditional fountain elements. The original masonry pedestals will be preserved and repurposed as planters, creating a pedestal paver system that facilitates easy access for future maintenance. Additionally, new water and lighting features will make the space useable beyond the typical months the splash pad is in operation.

The design presented today is preliminary and staff wanted to share the plans and confirm the Committee's support for continuing in this direction. The fountain will undergo renewal with interactive features while preserving traditional elements and adhering to Illinois Department of Public Health standards.

Currently, the Village filters and treats the fountain and splash pad water. The new hybrid design will use recirculating water for the fountain feature, and freshwater for the splash pad feature, reducing the wastewater costs. An added benefit of the pedestal paver system is that it eliminates standing water, as it all drains underneath through the system.

Trustee Bieschke inquired about the Splashpad's functionality, asking if it will be motion-activated and if it will have an on/off feature. Mr. Quattrocchi explained that all options are under review, and these features will be determined in the Final Design phase.

Trustee Bieschke made a motion, seconded by Trustee Patel, to recommend the Village Board direct staff to proceed with the proposed design concept for the Ron Pande Memorial Fountain. All Ayes. Motion Carried.

### **UNFINISHED BUSINESS**

None.

### **DEFERRALS**

None.

**COMMENTS FROM THE AUDIENCE/STAFF**

None.

**ADJOURNMENT**

Trustee Bieschke made a motion, seconded by Trustee Patel, to adjourn the meeting at 7:09 p.m.  
All Ayes. Motion carried.

Respectfully submitted,



Danielle Murphy  
Recording Secretary  
Engineering & Public Works